

Northern Seminary Annual Security and Fire Safety Report FY 2018

Calendar Year: January 1 – December 31

2015, 2016, 2017

Northern Seminary

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A Guide to Safety at Northern Seminary

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Lombard Campus

In 1998, Congress enacted the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC 1092 (f)) (or the “Clery Act”, which previously was known as the Crime Awareness and Campus Security Act of 1990). The Clery Act requires colleges and universities receiving federal funding to disclose reported instances of criminal activities on campuses. In addition to the disclosure of campus crime statistics, the Clery Act requires that timely warning of criminal activity be disseminated to the campus community, as well as the disclosure of various campus policies. For more information on the Clery Act, please visit the Campus Security website of the U.S. Department of Education, Office of Post-Secondary Education:

<http://www2.ed.gov/admins/lead/safety/campus.html>.

The Clery Act is intended to assure that students, as higher education consumers, have access to accurate, complete, and timely information about safety on campus so that they can make informed decisions.

Distribution and Notification of Annual Security Report

An email will be sent to current students, faculty, and staff providing the website <http://www.seminary.edu/campussecurity> to access to the report.

Annual Fire Safety Report

Fire Log:

A Fire Log is maintained at the offices of Lisle Fire Department:

- A request can be made by calls the non-emergency telephone number (630) 964 - 2233.
- A written request can be sent to:
Northern Seminary
410 Warrenville Road
Lisle, IL 60532

Emergency Warning

Northern Seminary must distribute immediate emergency notification warning to the campus community of a dangerous

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situation on campus involving an immediate threat to the health or safety of students or staff regardless of whether a crime is involved. You must contact a member of the Emergency Management Team immediately upon awareness of an emergency situation.

Timely Warnings

Timely warning notices must be considered for all Clery Act crimes that are:

1. *Reported to CSA's or local police, and*
2. *Determined by the Northern Seminary Emergency Management Team (EMT) to represent a serious or continuing threat to students and employees.*

Please immediately report any situations involving an immediate threat to one of the Emergency Management Team members. You may ask: am I certain there is no further danger to the campus community? If the answer is not definitely "yes," you must contact a member of the EMT immediately.

Code of Conduct

Violations of an Illinois statute, City of Lombard ordinance, or Seminary policy also may be a violation of the Seminary's policies.

Unlawful Entry and Trespassing

Persons making or attempting to make unauthorized entry into property owned or controlled by the Seminary or Seminary events are subject to arrest. The following conduct is prohibited:

- Unauthorized possession or use of campus keys access fobs or identification cards.
- Violation of published Seminary regulations including those relating to entry and use of Seminary facilities, and any other regulations, which may from time to time be enacted.
- Violation of local, state or federal laws pertaining to unlawful entry and trespassing.

Drugs and Drug Use

It is the policy of Northern Seminary to provide a drug free environment and alcohol and drug-free work place as defined by the Drug Free Workplace Act of 1988 and Safe and Drug Free Schools and Communities Act of 1994.

Firearms and Dangerous Weapons

All persons in possession of firearms and/or weapons in violation of Seminary

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Policy or Illinois law are subject to arrest and prosecution.

Discrimination Prohibited

The Seminary does not discriminate in its administered programs or employment practices and programs on the basis of age, religion, sex, disabilities, race, color, national ethnic origin, or any other legally protected characteristic.

Sexual Assault Victim

Reporting Policy

A person who has been a victim of sexual assault is strongly encouraged to report the crime to the Northern Seminary Emergency Management Team or an outside community agency such as DuPage County Rape Crisis Hotline (708) 748-5672

Reporting of Criminal Offenses, Emergencies, and Voluntary Confidential Reporting

For a life threatening event, dial **9-1-1**, for the Lombard Police/Fire Departments.

Crime Statistics/Crime Log

The Lisle Police, in accordance with the Clery Act, maintains a daily Crime Log.

Collection of Statistics

The Northern Seminary Emergency

Management Team is responsible for the gathering of crime statistics annually from the Lombard Police Department crime and incident reports. Beginning in 2017, the report will come from the Lisle Police department.

Emergency Management Team

- **Greg Armstrong, Director of Enrollment**
- **Rena Baker, Director of Library and Information Technology**
- **Jason Gile, Dean of Program Development & Innovation**
- **David John Hailey, Director of Northern Projects & Grants**
- **Linda D. Owens, Senior Executive Director of Student Services**
- **Pam Sheldon, Director of Operations**

Annual Fire Safety Report

The Annual Fire Safety Report is required by (HEOA of 2008) for any Title IV institution that maintains an on campus student housing facility. Per HEOA an institution that maintains an on-campus student housing facility must collect fire statistics, publish an Annual Fire Safety Report, and keep a fire log.

Distribution and Notification of Annual Fire Safety Report

An email will be sent to current students, faculty and staff providing the website <http://www.seminary.edu/campussecurity> to access to the report

Number of Fire Drills Held During Calendar Year 2016

During the 2016 calendar year, one fire drill was conducted at Linder Tower.

Contact Information

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Company Information

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