

## **Associate Pastor of Adults and Discipleship**

### **First Baptist Church of Champaign at Savoy, IL**

This fulltime position requires an outgoing relational leader to oversee all adult groups and programs, Sunday School, discipleship, Connect, and Care ministries at FBC. The Pastor of Adults and Discipleship is responsible for overseeing several ministry areas and volunteers in conjunction with ministry staff.

#### **Duties**

- Oversee the Connect ministries
  - Supervise, administer, and develop Connect process including Next Steps classes
  - Provide vision and direction for Life Groups, First Impression and Sunday School ministries and staff
  - Determine metrics for tracking effectiveness of groups, programs, Sunday school, and First Impressions ministries and provide checkup reports to the Senior Pastor.
  - Develop and execute a plan for routine core classes (membership, baptism, leadership training, etc.) Develop and execute a plan for developing new church leaders.
  - Ensure all necessary administrative tasks associated with groups, programs, and classes are planned and completed in a proactive manner.
- Oversee Care ministries
  - Oversee and administer Pastoral care and counseling.
  - Coordinate and mobilize volunteers, deacons, and deaconesses for various ministry activities, i.e., calling, visitation, in-home communion, and assisted living programs.

#### **Requirements**

- Collaborate with worship and ministry staff in the planning and execution of groups and programs.
- Schedule weekly announcement hosts
- Be present and available during all services except when on vacation or ill
- Oversee baptisms, communion, and child dedications services in conjunction with respective ministry teams
- Collaborate and coordinate local outreach events with the mission's team, groups, and ministry staff to ensure local outreach is happening regularly
- Prepare weekly Sermon Study Guides for Groups
- Preach when requested by the Senior Pastor

#### **QUALIFICATIONS**

##### **Education**

Bachelor's degree from Bible college or University preferred but experience taken into consideration

##### **Experience**

- At least 3 years combined pastoral/ministry experience
- Some preaching experience
- ABC ordained or ordainable

**Personal Characteristics**

- Leader who can develop and motivate other leaders
- Excellent written and verbal communication skills
- Genuine heart and compassion for others
- Character and spiritual qualities of a church leader (1 Timothy 3; Titus 1; 1 Peter 5)
- Strong organizational, planning, and delegating skills
- Able to anticipate needs and proactively handle them
- Ability to multitask and prioritize work
- A self-starting, team player with ability to work with little supervision